Reviewed by: EW
Next Review: Summer 2027

Whole-School Welfare Risk Assessment Policy (including Little Crickets at Park School)

This risk assessment policy should be read alongside the following policies:

- Safeguarding and Child Protection Policy
- Health and Safety Policy
- Behaviour Policy
- Educational Visits Policy
- Fire Safety Policy
- First Aid Policy

This policy has regard to the Education (Independent School Standards) Regulations 2014, particularly Part 3 (Welfare, Health and Safety of Pupils), the Health and Safety at Work etc. Act 1974, the Management of Health and Safety at Work Regulations 1999 and the EYFS Statutory Framework (where applicable).

Park School is committed to safeguarding and promoting the welfare, health and safety of all pupils. This policy sets out the arrangements by which the school identifies, assesses and manages risks to pupil welfare across all aspects of school life. The school recognises that effective risk assessment is an essential part of ensuring a safe and supportive environment in which pupils can learn, develop and thrive.

Individual welfare risk assessments may be undertaken where a pupil's medical, behavioural, safeguarding, SEND or emotional needs indicate that additional control measures are required.

This policy applies to:

- All pupils, including EYFS (where applicable) for EYFS pupils, risk assessments will be undertaken in accordance with the EYFS Safeguarding and Welfare Requirements.
- All staff, volunteers and governors.
- All areas of the school premises

All activities, including:

- Curriculum and co-curricular activities
- Educational visits and trips
- Off-site activities and work experience

The aims of this policy are to:

- Identify risks to pupil welfare, health and safety including mental health, emotional wellbeing and safeguarding vulnerabilities.
- Assess the likelihood and potential impact of identified risks
- Implement appropriate control measures to reduce risks so far as reasonably practicable
- Ensure risks are monitored, reviewed and managed effectively
- Promote a culture of vigilance, responsibility and shared ownership of pupil welfare

Governing Body

- Ensures that a suitable written risk assessment policy is in place
- Monitors the effectiveness of welfare risk management arrangements
- Receives reports on significant risks and actions taken

Headteacher

Has overall responsibility for the implementation of this policy

- Ensures appropriate resources, training and oversight are in place
- Ensures risk assessments are acted upon

Senior Leadership Team

- Oversees the completion and review of whole-school and specific risk assessments
- Ensures consistency of approach across departments and activities

Staff

- Are responsible for identifying and reporting hazards or concerns
- Complete risk assessments where required (e.g. trips, activities)
- Implement control measures in day to day practice

Risk Assessment Process

Risk assessment at Park School follows these steps:

1. **Identify hazards**
   Consider anything that may cause harm to pupil welfare, health or safety.
2. **Identify who may be affected and how**
   Including vulnerable pupils or those with specific needs.
3. **Evaluate the risk**
   Assess the likelihood and severity of harm.
4. **Implement control measures**
   Put appropriate actions in place to reduce risk.
5. **Record findings**
   Significant risks and actions are documented.
6. **Review and update**
   Risk assessments are reviewed regularly and following any incident or change.

Whole-school welfare risk assessments may include, but are not limited to:

- Premises and site safety
- Supervision arrangements
- Behaviour management and bullying
- Safeguarding and child protection risks
- Medical needs and first aid provision
- Fire safety and emergency procedures
- Educational visits and off-site activities
- Use of equipment and facilities
- Online safety and digital risks

Training

- Staff receive training appropriate to their role in risk assessment and pupil welfare.
- Relevant findings are communicated to staff, pupils and parents where appropriate.
- Pupils are encouraged to take responsibility for their own safety and that of others.

Monitoring and Review

This policy is reviewed annually by the Headteacher and Safeguarding Governor in line with:

- An incident or near miss
- A change in activity, staffing or environment
- New guidance or legislation

Risk assessments are stored electronically within the school's management system (Sharepoint) and reviewed according to the risk level identified.